

August 28, 2003

The Joint Industrial Development Authority of Wythe County, Wytheville, and Rural Retreat held a regular meeting Thursday, August 28, 2003, at 9:00 a.m. in the Council Room of the Wytheville Municipal Building, 150 East Monroe Street, Wytheville, Virginia.

MEMBERS PRESENT

Thomas Green III, Vice-Chairman George T. Johnstone, Treasurer
Robert J. Ayers Joseph W. Freeman
Danny B. Gordon

MEMBERS ABSENT

Steven D. Irvin, Chairman Gerald Brewer

EX-OFFICIO MEMBERS PRESENT

Wayne Sutherland, Wytheville Town Manager

EX-OFFICIO MEMBERS ABSENT

R. Cellell Dalton, Wythe County Administrator
Raymond E. Matney, Rural Retreat Town Manager

DETERMINATION OF QUORUM

The meeting was called to order and a quorum determined to be present by Mr. Green, Vice-Chairman. Mr. Green thanked Authority members for their attendance and welcomed visitors. Mr. Gordon gave the invocation and Mr. Green led the Pledge of Allegiance.

CITIZENS' TIME

Mr. Green stated the next agenda item is Citizens' Time. He inquired if there are persons present who wish to address the board during Citizens' Time. There being none, he proceeded with the agenda.

APPROVAL OF MINUTES

Motion was made by Mr. Ayers that the minutes of the regular meeting held on July 24, 2003, be approved as presented, seconded by Mr. Gordon and passed unanimously.

APPROVAL OF INVOICES

Mr. Gordon made a motion to pay the invoices as presented seconded by Mr. Johnstone and passed unanimously.

Joint IDA of Wythe County
Check Register

For the Period From Jul 25, 2003 to Aug 28, 2003

Filter Criteria includes: Report order is by Check Number.

Check #	Date	Payee	Amount
3978	7/31/03	Linda D. Lester	811.42
3979	8/14/03	First VA Bk-Fed. Tax Deposit	2,677.04
3980	8/14/03	VA Dept Of Taxation	429.25
3981	8/15/03	U S Cellular	31.05
3982	8/15/03	Linda D. Lester	739.07
3983	8/28/03	Sprint	125.86
3984	8/28/03	Sprint	19.39
3985	8/28/03	Smokey's Bar-B-Que	362.79
3986	8/28/03	First Union Visa Gold	432.58
3987	8/28/03	Duke's Printing	40.00
3988	8/28/03	Xerox	146.80
3989	8/28/03	Trigon	1,389.18
3990	8/28/03	Trigon Dental	102.67
3991	8/28/03	Fort Dearborn Life Ins Co	31.95
3992	8/28/03	Va Municipal Liability Pool	1,347.00
3993	8/28/03	The Mount Rogers Dev Partnersh	6,899.75
3994	8/28/03	Companion Life Insurance Co	77.09
3995	8/28/03	Town of Wytheville - Postage	44.69
3996	8/28/03	JIDA Petty Cash	50.02
3997	8/28/03	Mike Webb-Reimbursement	10.44
3998	8/28/03	Alan Hawthorne - Reimbursement	594.36
3999	8/28/03	VA Economic Dev Assoc.	310.00
4000	8/27/03	Alan R. Hawthorne	3,364.14
4001	8/27/03	Michael B. Webb	2,049.48
Total			22,086.02

OLD BUSINESS

ENTERPRISE ZONE RENEWAL APPLICATION UPDATE

Mr. Webb provided an update on the enterprise zone application. The Joint IDA will manage the zone on behalf of Wythe County. Mr. Webb requested that the board authorize the staff to draft a letter of support for the enterprise zone, which will be submitted with the application. One of several incentives being proposed, is a half point reduction in the interest rate on loans made from the Joint IDA Revolving Loan Fund to any qualified business who resides within the proposed enterprise zone in Wythe County or Wytheville. Mr. Gordon asked Dr. Hawthorne to comment on the possibilities of the enterprise zone application being approved. Dr. Hawthorne explained that this is a competitive package and is optimistic that the application would be approved. Mr. Gordon made a motion to send a letter of support for the enterprise zone with the application seconded by Mr. Freeman and passed. Mr. Gordon asked if the half point reduction would apply to existing Revolving Loan Fund loans. Dr. Hawthorne commented that this applies to companies that locate

in the enterprise zone. Mr. Gordon asked how many Revolving Loan Fund loans are outstanding. Dr. Hawthorne replied five loans are outstanding. Mr. Gordon asked if the half point reduction is effective immediately. Dr. Hawthorne commented that the half point reduction would be effective January 1, 2004, if the enterprise zone application is approved. Mr. Ayers made a motion to approve the half point reduction for new Revolving Loan Fund applicants located in the enterprise zone as a local incentive in the application for enterprise zone designation seconded by Mr. Johnstone and passed.

RURAL RETREAT INDUSTRIAL PARK SIGN

Mr. Webb reported on the status of the Rural Retreat Industrial Park sign and his meeting with Junior Goad, Acting Resident Engineer, in Rural Retreat. Mr. Webb explained that VDOT would not allow industry names on signs placed on the right-of-way, no exceptions. The color of the signs are unimportant if they are on private property. Private property signs require approval of VDOT's environmental group in Bristol. The board reviewed color swatches for the signs in the Rural Retreat Industrial Park. Mr. Webb will continue to update the board on the status of the sign.

OFFICE SPACE

Dr. Hawthorne reminded the board that they reviewed and approved the letter polling the authority's member jurisdictions to ascertain their degree of support for the proposed move at the August 14 board working session meeting. Dr. Hawthorne summarized the feedback that he received from the member jurisdictions regarding the office space. The anticipated date for the proposed move is October 1. Mr. Johnstone made a motion to proceed with the proposed office space seconded by Mr. Gordon and passed unanimously.

OTHER

Mr. Gordon expressed his concerns regarding the absence of a representative from the Rural Retreat Town Council at the Joint IDA board meetings. Mr. Gordon recommended sending a letter to Mayor Bear requesting that a representative from the Rural Retreat Town Council attend the Joint IDA board meetings.

Dr. Hawthorne commented on the attendance at the August 14, 2003, picnic held at the New River Trail State park in Foster Falls. There was very good representation and things were closed out on a positive note for the separation of the joint ownership of the Ivanhoe Industrial Park.

Dr. Hawthorne notified the board that DEQ is scheduled to hold a public hearing on the air permit for Duke Energy Thursday, September 4, 2003, at 7:00 p.m. in Grayson Commons at Wytheville Community College.

NEW BUSINESS

CHAMBER OF COMMERCE SECOND ANNUAL CHAMBER CUP GOLF TOURNAMENT

Ms. Lester informed the board that the Chamber of Commerce Second Annual Chamber Cup Golf Tournament is Wednesday, September 17 at the Wytheville Golf Club. Ms. Lester inquired if the

board is interested in sponsoring a hole for \$100. Mr. Gordon made a motion to sponsor a hole for \$100 seconded by Mr. Freeman and passed.

FINANCIAL AUDIT INPUT INFORMATION

Dr. Hawthorne explained that the financial audit details have been prepared for review by the executive committee. A summary will be prepared after the executive committee's review, which will be presented in a working session. Ms. Lester will coordinate setting up the meeting with the executive committee.

VIRTUAL BUILDING PRESENTATION AT SEPT. 11 WORKING SESSION (3:00 INSTEAD OF 4:00?)

Dr. Hawthorne informed the board that a group has now fully developed their virtual shell building program and have implemented it for a North Carolina community. The materials and presentation are quite impressive. The group will present these materials to the board at the September 11 working session meeting. Dr. Hawthorne requested that the September 11 working session meeting time change from 4:00 p.m. to 3:00 p.m. It was the consensus of the board to change the time of the working session from 4:00 p.m. to 3:00 p.m.

RESCHEDULE NEXT REGULAR BOARD MEETING FROM SEPT. 25 TO SEPT. 30

Dr. Hawthorne requested that the board reschedule the September 25 board meeting to September 30 because of conflicts. Mr. Gordon made a motion to reschedule the September 25 board meeting to September 30 at 9:00 a.m. seconded by Mr. Ayers and passed.

NEWSLETTER

Dr. Hawthorne reminded the board that a copy of the newsletter was attached to their package.

ANNUAL AWARDS DINNER (NOVEMBER 10, 2003)

Dr. Hawthorne notified the board that the annual Chamber of Commerce awards dinner is November 10, 2003.

CLOSED MEETING UNDER §2.2-3711(A)(5) OF THE CODE OF VIRGINIA TO DISCUSS UNANNOUNCED PROJECTS

Mr. Freeman made a motion to enter into closed session as permitted by Section 2.2-3711(a)(5) of the Virginia Freedom of Information Act, Code of Virginia to discuss unannounced projects. Motion was seconded by Mr. Johnstone and passed unanimously. A motion was made by Mr. Freeman to reconvene in open session seconded by Mr. Gordon and passed unanimously. Mr. Freeman moved that the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat certifies that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited

in that motion. Motion was seconded by Mr. Gordon and passed.

CERTIFICATION OF CLOSED SESSION

WHEREAS, the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certificate by the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat, hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certificate resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Joint Industrial Development Authority of Wythe County, Wytheville and Rural Retreat.

Motion was passed with the following roll call vote:

AYES:	Joe Freeman	George Johnstone
	Danny Gordon	Robert Ayers
	Thomas Green	

NAYS: None

ABSENT DURING MEETING: Steve Irvin and Gerald Brewer

ABSENT DURING VOTE: Steve Irvin and Gerald Brewer

OTHER

Dr. Hawthorne commented on the recent unemployment numbers. He explained some of the reasons relating to the unemployment numbers.

Dr. Hawthorne also commented on the SEDC Automotive seminar and the Bristol Virginia Utilities facility meeting in Washington County that he attended.

ADJOURN

Mr. Green asked if there was any further business to come before the Authority. There being none Mr. Green adjourned the meeting at 10:25 a.m.

Thomas Green, Vice-Chairman

ATTEST:

Linda Lester, Secretary