

**JOINT INDUSTRIAL DEVELOPMENT AUTHORITY**

**Minutes of Meeting**

**May 26, 2011**

The Joint Industrial Development Authority of Wythe County, Wytheville, and Rural Retreat held a regular meeting on Thursday, May 26, 2011, at 3:00 p.m. in the Council Room of the Wytheville Municipal Building at 150 East Monroe Street, Wytheville, Virginia..

**MEMBERS PRESENT**

William F. Snyder, Chairman  
Foy Patton  
Dana Pack  
Linda DiYorio

Dave Elmore, Vice Chairman  
Tom Jones  
Jennifer Atwell

**MEMBERS ABSENT**

None

**EX-OFFICIO MEMBERS PRESENT**

None

**EX-OFFICIO MEMBERS ABSENT**

R. Cellell Dalton, Wythe County Administrator  
C. Wayne Sutherland, Jr., Wytheville Town Manager  
Raymond E. Matney, Rural Retreat Town Manager

**DETERMINATION OF QUORUM**

Chairman Snyder called the meeting to order and determined a quorum to be present. Wythe “Bucky” Sharitz offered the invocation, and Chairman Snyder led the Pledge of Allegiance.

**CITIZENS’ TIME**

Chairman Snyder welcomed Bucky Sharitz to the meeting asked if there were any persons present who would like to address the Board during citizens’ time. There being none, Chairman Snyder proceeded with the meeting.

## APPROVAL OF MINUTES—April 28, 2011

Chairman Snyder asked if there were any questions regarding the minutes of the April 28, 2011, meeting. Virginia Goodwin noted that she had inadvertently listed Ms. Atwell's name as Ms. Jones in one area of the minutes and that had been corrected. There being no other comments, Chairman Snyder asked for a motion to approve the April 2011 minutes as presented. Ms. Atwell made a motion, seconded by Mr. Pack, to approve the minutes as presented. The motion passed unanimously.

## APPROVAL OF INVOICES

Chairman Snyder asked if there were questions regarding the invoices for May 2011. Mr Pack asked about the check to Mt. Rogers Development Partnership, dba Virginia's aCorridor. Dr. Hawthorne explained that it was for payment of membership dues paid regularly in the second month of each quarter.

Chairman Snyder asked if there were any further questions and whether there was a motion to approve the invoices from April 2011. Mr. Pack made a motion, seconded by Mr. Elmore, to approve the invoices as presented. With no further discussion, the motion passed unanimously.

### Joint IDA of Wythe County Check Register For the Period From April 29, 2011 through May 26, 2011

Check #	Date	Payee	Amount
6359	4-29-11	Evatran, LLC	76,771.86
6360	5-26-11	Alan R. Hawthorne	4,568.59
6361	5-26-11	Virginia M. Goodwin	1,641.50
6362	5-26-11	Appalachian Power	65.67
6363	5-26-11	Alan Hawthorne - Reimbursement	657.51
6364	5-26-11	Anthem Southeast Dental	56.44
6365	5-26-11	Anthem Blue Cross and Blue Shield	940.12
6366	5-26-11	Branch Highways, Inc.	18,135.50
6367	5-26-11	CenturyLink	129.08
6368	5-26-11	Linda DiYorio	40.19
6369	5-26-11	Mellon Trust of New England, NA	337.00
6370	5-26-11	The Mount Rogers Dev. Partnership	6,899.76
6371	5-26-11	Principal Life Insurance Co.	133.11
6372	5-26-11	Robert G. Moore	1,100.00
6373	5-26-11	Smokey's Bar-B-Que	330.00
6374	5-26-11	Sprint PCS	72.85
6375	5-26-11	Virginia Goodwin - Reimbursement	134.04
6376	5-26-11	WebHost4Life	238.00
6377	5-26-11	Wytheville Office Supply	22.99
6378	5-26-11	Wytheville Golf Club	1,239.81
6379	5-26-11	Wytheville Golf Club	3,000.00
6380	5-26-11	Xerox	23.08
<b>Total</b>			<b>\$116,537.10</b>

## **OLD BUSINESS**

### **LOT 24 UPDATE**

Dr. Hawthorne reported that there are no significant changes in activity on Lot 24. He stated that he is currently working with the Department of Environmental Quality (DEQ) to expedite the proper permits for Lot 24. The next progress meeting with Branch Highways will be on June 7.

Dr. Hawthorne mentioned that Branch Highways was Wythe County's lowest bidder for the Lot 24 road and rail construction grading contract and that they were awarded the contract.

Dr. Hawthorne asked if there were any questions regarding the Lot 24 project. With there being none, Chairman Snyder continued with the meeting.

### **2011 INDUSTRY APPRECIATION GOLF TOURNAMENT REPORT**

Mr. Elmore gave a final report on the Industry Appreciation Golf Tournament. He noted that there were 100 golfers and that everyone seemed to have enjoyed the tournament. He added that the proceeds from the tournament will be used to purchase the annual tenure award plaques. Dr. Hawthorne thanked the Golf Tournament Committee for their hard work and efforts in making the tournament a success. Chairman Snyder and Mr. Patton added that they had an enjoyable afternoon. There will be a follow-up meeting of the golf tournament committee at a later date.

### **VEDP CONSULTANT VISIT UPDATE**

Dr. Hawthorne reported on the Virginia Economic Development Partnership's (VEDP) consultant John Rhodes' visit. He noted that the visit generated additional interest, activity, and provided expert evaluation of what Lot 24 and two other sites in Virginia's aCorridor have to offer. Mr. Rhodes is expected to provide valuable insights and perspectives. He was pleasantly surprised with the outstanding, high quality product that Lot 24 provides. Dr. Hawthorne believes that he will be receiving new, additional information from Mr. Rhodes in his formal report to VEDP. Dr. Hawthorne thanked the Wythe County Board of Supervisors and Chairman Bucky Sharitz for their initiatives in assisting with getting the project to the marketing stage.

### **SEDC "MEET THE CONSULTANTS" CONFERENCE DEBRIEFING**

Dr. Hawthorne talked briefly about the Southern Economic Development Council "Meet the Consultants" conference recently held in Atlanta. He noted that he heard positive things and was pleased with the high quality conference. The primary focus of the conference was on food and beverage manufacturing, advanced manufacturing, distribution and logistics, and data centers. The importance of a prepared workforce was a recurring theme in most of the presentations. Dr. Hawthorne stated that overall, the conference was productive and the participants were able to identify what the consultants key items of interests were.

## **OTHER**

None

## **NEW BUSINESS**

### **MARKETING INITIATIVES**

Dr. Hawthorne reported that the Virginia Economic Development Partnership has reorganized and that Mike Lehmkuhler will be leading a strategic properties marketing effort. Mr. Lehmkuhler's primary focus will be on sites such as the one in the Emporia/Greenville area, the Oak Park site in Washington County, the Wildwood site at exit 19 off of Interstate 77 in Carroll County, and Lot 24 in Progress Park. Dr. Hawthorne added that what makes Lot 24 stand out is its high infrastructure capacity. Mr. Lehmkuhler recently visited Progress Park and Lot 24 with discussions focusing on the special attributes of Lot 24.

### **SPRING NEWSLETTER**

Dr. Hawthorne mentioned that 2011 Spring newsletter was distributed to the Board members prior to the meeting. Highlighted in this quarter's newsletter was the Industry Appreciation Golf Tournament and the Pre/Post Great Recession Unemployment changes. He asked that the Board members read the newsletter and inform the staff of any errors or changes that need to be made prior to being posted on the Joint IDA website.

Ms. DiYorio suggested that the golf tournament sponsors be publically recognized in the newsletter. Dr. Hawthorne stated that he would provide a link to the list of sponsors in the newsletter where it can be accessed from the Joint IDA website. Mr. Elmore added that he would draft an editorial to be published in the local newspaper.

### **PROJECT UPDATES**

Dr. Hawthorne updated the Board on current projects. He stated that there were no new updates and that older projects were moving forward. Dr. Hawthorne mentioned that he has been receiving inquiries from new interests for possible opportunities. He added that he is pleased to be seeing and hearing new activity.

### **OTHER**

Mt. Rogers IDC tour - Dr. Hawthorne mentioned that the Board will be touring the Mt. Rogers IDC facility at 2:00 p.m., Thursday, June 23, prior to the Board meeting. He noted that the Board can meet in the Wytheville Municipal Building parking lot at 1:45 p. m. to carpool to the facility, or if the members prefer, they can meet at the facility. He asked that they be there by 1:55 p. m.

Presentations - Dr. Hawthorne asked the Board if they were interested in having a particular person or organization give a presentation during a Board meeting. He told them to contact the Joint IDA staff if they have anyone in mind.

Evatran - Dr. Snyder asked Dr. Hawthorne if Evatran had any plans for a press release regarding their recent activities. Dr. Hawthorne noted that they had partnered with another manufacturer

and could possibly be making an announcement in the near future. He also mentioned that there have been several charging stations setup in different locations and that he had the opportunity to test one this past week. Dr. Hawthorne also mentioned that Evatran will be submitting invoices for the first two months of the second quarter for their 95% reimbursement that the Board had previously approved. The payment will be made during the first part of June.

Closed Session - Ms. DiYorio made a motion to enter into a closed session as permitted by Section 2.2-3711(a)(1) of the Virginia Freedom of Information Act, Code of Virginia to discuss personnel matters related to the administrative assistant. The motion was seconded by Mr. Patton, and passed unanimously. Ms. DiYorio moved that the Joint Industrial Development Authority of Wythe County, Wytheville, and Rural Retreat certify that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be so discussed under the provisions of the Virginia Freedom of Information Act cited in that motion. The motion was seconded by Mr. Elmore, and passed.

The following roll call vote was recorded after the motion for certification:

AYES:	William Snyder	Tom Jones
	Dana Pack	Dave Elmore
	Linda DiYorio	Jennifer Atwell
	Foy Patton	
NAYS:	None	
ABSENT DURING MEETING:	None	
ABSENT DURING VOTE:	None	

Chairman Snyder asked that action be taken with regards to the administrative assistant. Mr. Elmore made a motion, seconded by Mr. Pack, to recognize Virginia Goodwin, Joint IDA Administrative Assistant, for her outstanding work in regards to the Industry Appreciation Golf Tournament by awarding her with a \$50.00 Chamber of Commerce Gift Certificate and a day off with pay to be taken within the year to be arranged with the executive director. Chairman Snyder asked if there were any questions or further discussions regarding the motion. There being none, the motion passed unanimously.

## **ADJOURN**

There being no other business, Chairman Snyder adjourned the meeting at 4:55 p. m.

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William F. Snyder, Chairman

Attest:

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Virginia M. Goodwin, Secretary